

Navigating Financial Aid On Your MySanDiego Portal

Courtesy of the USD One Stop Student Center



- Before you can view any details on the MySanDiego portal, you must [submit your FAFSA](#). See the “Applications” section for details.
- After you have logged in to the [MySanDiego Portal](#), expand the Torero Hub section, and select the “My Financial Aid” link from the drop-down menu. The screen below should appear.
- Be sure you are looking at information for the appropriate academic year.

- This is the main “My Financial Aid” screen. There are four main sections of information.
 - On the top left is “Forms & Links”, which contains links to important forms and guides.
 - Below “Forms & Links” is “Housing and Units”, which will display your housing status and the number of units you reported you will be taking for each term in the academic year you are viewing.

- “Other Links” is listed in the top right quadrant. This area contains links to important information about your specific financial aid award offer.
- “Financial Aid Requirements” occupies the bottom right quadrant and contains a list of documents and forms that may be necessary to complete the processing of your financial aid application. The following information will help guide you through the “My Financial Aid” portion of the portal.

Financial Aid Status

Financial Aid Status contains links to important information about your financial aid. Each of the links is briefly explained below.

- The cost of attendance will give you a breakdown of the anticipated costs of tuition, books, fees, housing, etc. based on your reported number of units and residency.
 - The financial aid Award Offer will allow you to view your Financial Aid Offer and how much aid you will be receiving each term.
 - The messages will allow you to view any messages the Office of Financial Aid has sent you regarding your Financial Aid Offer, including important alerts.
- *Please see the following sections to view each screen in more detail.*
 - **IMPORTANT:** Check the status of your Financial Aid **frequently**. It is important to make sure your financial aid is up-to-date and that all forms and applications are turned in on time. If you have any questions, contact the One Stop Student Center at onestop@sandiego.edu.

The screenshot shows the University of San Diego's Financial Aid Status page. At the top, there is a navigation bar with 'Student', 'Financial Aid', and 'Proxy Access' tabs. Below this is a search bar with a 'Go' button and a 'RETURN TO MENU SITE MAP HELP EXIT' link. The main heading is 'Financial Aid Status for 21-22 Academic Year'. A yellow horizontal line separates the heading from the content. Below the line, there are two informational messages: one stating the information is based on the user's status as an Undergrad FT F/S On Campus student, and another stating it is a summary of financial aid information. The main content area lists several key pieces of information: 'You have unsatisfied student requirements for this aid year.', 'Your estimated cost of attendance is \$73,262.00.', 'You have been awarded financial aid which totals \$73,193.00.', 'The status of your academic progress is Good Standing as of Fall 2017.', 'You have active messages.', 'You have financial aid credits which appear within your account summary.', and 'View your financial aid history.'

Cost of Attendance

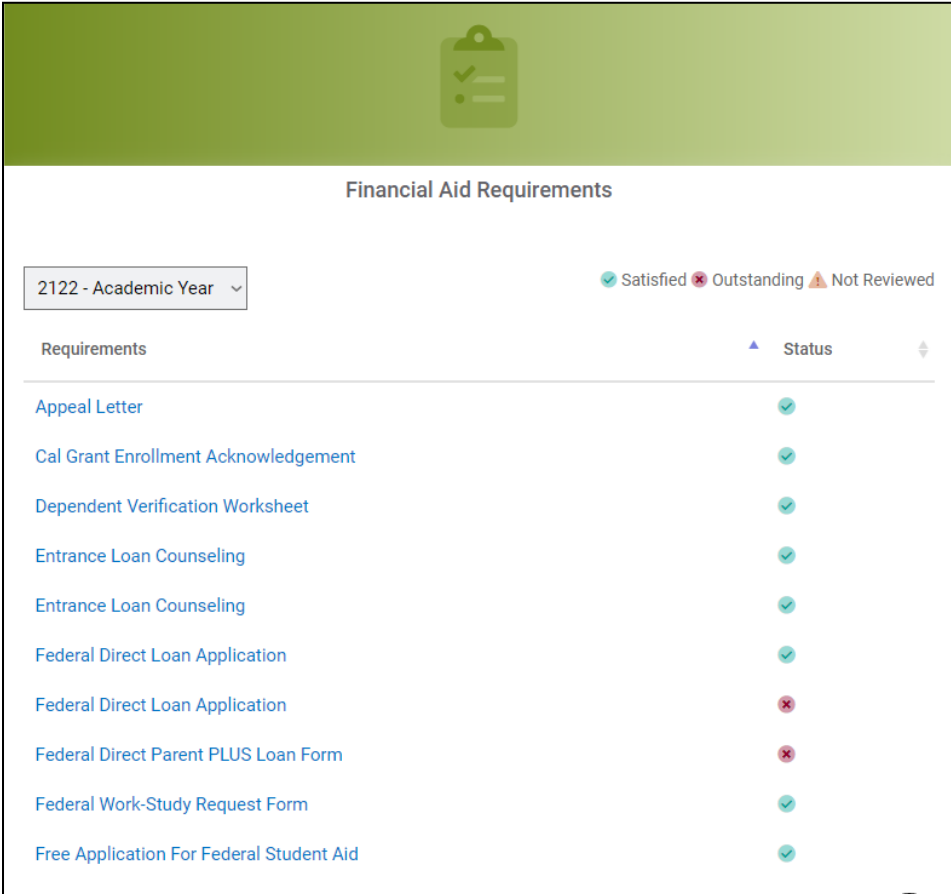
This screen includes an estimated cost of attendance based on your reported number of units and residency. If you believe there is a discrepancy, please contact the One Stop Student Center at onestop@sandiego.edu.

Cost of Attendance for 21-22 Academic Year	
<small>ⓘ The following information is based on your status as a Undergrad FT F/S On Campus student receiving financial aid for the Fall / Spring.</small>	
<small>Please note: Room & Board (for students living at home or off campus), Transportation, Personal Necessities, Books & Supplies, and Loan Fees, as listed in your Cost of Attendance, are not being charged to your Student Account and are just an estimate for the purposes of awarding your financial aid. Click here to view current tuition, fee, and health insurance rates.</small>	
Estimated AS Fees	\$250.00
Books and Supplies	\$1,104.00
USD Health Insurance	\$.00
Student Wellness Fee	\$340.00
Media Fee	\$14.00
Personal Necessities	\$2,637.00
Room and Board On Campus	\$16,246.00
Student Life Pavillion Fee	\$140.00
Average Stafford Loan Fee	\$69.00
Transportation	\$342.00
Tuition	\$52,120.00
Total:	\$73,262.00

Financial Aid Requirements

Financial Aid Requirements lists the status of each of the requirements for your financial aid. This includes verification documents and/or loan applications, as well as information regarding scholarships.

The status will be indicated by a red "X" indicating Incomplete or Outstanding, a yellow triangle indicating Received and Under Review, or a green check indicating reviewed and Satisfied.



Requirements	Status
Appeal Letter	✓
Cal Grant Enrollment Acknowledgement	✓
Dependent Verification Worksheet	✓
Entrance Loan Counseling	✓
Entrance Loan Counseling	✓
Federal Direct Loan Application	✓
Federal Direct Loan Application	✗
Federal Direct Parent PLUS Loan Form	✗
Federal Work-Study Request Form	✓
Free Application For Federal Student Aid	✓

Financial Aid Offers

From this screen, you are able to access your “Award Overview” and “Accept Award Offer” tabs, which is where you accept or decline each type of aid you've been offered. Each corresponding tab has been highlighted below.

- Financial Aid Award Overview
 - The “Award Overview” tab allows you to view your Financial Aid Offer. This screen, as seen below, includes your financial aid need calculation, the housing status you listed on the FAFSA, your Cost of Attendance and the types of financial aid you have been offered. Each type of financial aid is listed by semester and shows the current status. To accept or decline your aid, you will need to go to the “Accept Award Offer” tab.

University of San Diego

Student **Financial Aid** Proxy Access

Search Go

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Award Package for 21-22 Academic Year

[General Information](#) **[Award Overview](#)** [Resources/Additional Information](#) [Accept Award Offer](#) [Special Messages](#)

[Print](#)

Need Calculation		Cost of Attendance	
Cost of Attendance	\$73,262.00	Estimated AS Fees	\$250.00
Estimated Family Contribution	\$5,091.00	Books and Supplies	\$1,104.00
Initial Need	\$68,171.00	USD Health Insurance	\$.00
Outside Resource	\$.00	Student Wellness Fee	\$340.00
Need	\$68,171.00	Media Fee	\$14.00
		Personal Necessities	\$2,637.00
		Room and Board On Campus	\$16,246.00
		Student Life Pavilion Fee	\$140.00

Housing Status

Campus Housing

- Accept Award Offer
 - The “Accept Award Offer” screen, as seen below, allows you to accept or decline each type of financial aid you have been offered. For any aid you have not previously accepted or declined, there will be a drop-down menu on the right side of the aid allowing you to select the appropriate action.
 - To reinstate a previously declined loan, please contact the One Stop Student Center at onestop@sandiego.edu.

University of San Diego

Student Financial Aid Proxy Access

Search Go

RETURN TO MENU SITE MAP HELP EXIT

Award Package for 21-22 Academic Year

General Information Award Overview Resources/Additional Information **Accept Award Offer** Special Messages

Print

Receipt of Additional Resources

Receipt of Additional Resources You must inform the Office of Financial Aid if you receive any increase in resources, including outside scholarships. Receipt of additional resources may result in adjustments to your financial aid in accordance with University policy and Federal regulations.

Notice of Disbursement and Right to Cancel a Federal Direct Subsidized/Unsubsidized, Perkins, or PLUS loan

Federal student and parent loan funds may begin crediting to student accounts up to 10 days prior to the start of the semester if all processes are complete. If your loan is not disbursed prior to the start of the semester, funds are received and credited on Tuesdays and Thursdays thereafter. Specific loan disbursement amounts and dates of credit to your student account may be viewed via your USD Student Account. To access your student account, click on the 'One Stop Services' tab and then 'View My Account' on the 'My Student Account' channel.

As a student or parent borrower, you have the right to cancel the entire loan or any portion (a specific disbursement) of any federal Direct, Perkins or PLUS loan. Requests to cancel a specific loan disbursement may be submitted prior to the date of crediting to your account or within 14 days of notification. In addition, you have the Right to Cancel the USD Private loans (the Trust Loan and the Law School's Tuition Credit Loan).

To request cancellation of a loan disbursement, please submit the request in writing:
Undergrad/Grad: To the Office of Financial Aid Office via drop off at the One Stop Student Center, located at UC 126 or via drop box in front of the Office of Financial Aid, Hughes 319.
Law Students: To the Law School Financial Aid Office, 203 Warren Hall or via email to lawaid@sandiego.edu


Options for Accept Award Offers include:

1. Accept the full award amount by selecting Accept Full Amount of All Awards.
2. Choose Decline or Accept for each fund.
3. Accept a partial amount by selecting Accept and entering the amount in the Accept Partial Amount field.

Award Decision					
Fund	Status	Term	Amount	Accept Award	Accept Partial Amount
Cal Grant A Renewal Conf	Accepted	Fall 2021	\$4,610.00		
	Accepted	Spring 2022	\$4,610.00		
			Fund Total: \$9,220.00		
USD Grant	Accepted	Fall 2021	\$15,825.00		
	Accepted	Spring 2022	\$15,825.00		
			Fund Total: \$31,650.00		
Bill Hannon Fdn UG	Accepted	Fall 2021	\$2,500.00		
	Accepted	Spring 2022	\$2,500.00		
			Fund Total: \$5,000.00		
Federal Work-Study	Accepted via Web	Fall 2021	\$2,200.00		
	Accepted via Web	Spring 2022	\$2,200.00		
			Fund Total: \$4,400.00		
Fed Direct Subsidized Loan	Offered	Fall 2021	\$2,250.00		
	Offered	Spring 2022	\$2,250.00		
			Fund Total: \$4,500.00	<input type="text" value="Select Decision"/>	
Fed Direct Unsubsidized Loan Offered	Offered	Fall 2021	\$1,000.00		
	Offered	Spring 2022	\$1,000.00		
			Fund Total: \$2,000.00	<input type="text" value="Select Decision"/>	
Fed Direct Parent PLUS Loan Offered	Offered	Fall 2021	\$8,000.00		
	Offered	Spring 2022	\$8,000.00		
			Fund Total: \$16,000.00	<input type="text" value="Select Decision"/>	

Housing and Units

“Housing and Units” displays the housing assignment and the number of units on file for you in the Office of Financial Aid. If this information is not correct, you must submit a Change of Status e-form, which can be found in the [“Forms & Links”](#) section.



Housing & Units Info.

21-22 Academic Year ▼

Housing

Fall	Intersession	Spring	Summer
On-Campus	N/A	On-Campus	N/A

Units

Fall	Intersession	Spring	Summer
12-18	N/A	12-18	N/A